



## **Job Title**

**Project Director**

## **Job Category**

Top Project Management.

## **Job Location**

**Jodhpur, Rajasthan, India.**

## **Job Summary**

The Jal Bhagirathi Foundation's is implementing integrated community-based water resource management projects in Rajasthan.

JBF is looking for a Project Director, able to assume primary responsibility for daily project management - both organizational and substantive matters – budgeting, planning and general monitoring of the project;

Our work environment is challenging, sometimes tough but at all times rewarding. New ideas on how we operate, address challenges and communicate solutions are an essential aspect of the job. We look for colleagues excited about making a visible difference and able to use the creative space we provide.

Our reputation for excellence and impact has made us a member of key water-related forums at state and international levels. We have the distinction of being India's first and only member on the Board of Governors of the World Water Council and recipient of numerous national and international awards

## **Job Description**

- The Project Director will build and lead a project team of grassroots workers and community volunteers in the villages of the project area located in the Thar Desert of Western Rajasthan. The Project Director will supervise the field team to implement project activities that address the drinking water crises and sanitation.
- The position requires the ability to research, analyse and communicate project achievements and good practices. Donor reporting, documentation, and the

preparation of advocacy briefs is a routine requirement. The position of the Project Director has to engage stakeholders in Government, business, civil society and the international donor community.

- Specific tasks of the Project Director include
  1. Responisbile for the management and supervision of all project activities and assuming full responsibility for delivery of project outputs.
  2. Assume primary responsibility for daily project management - both organizational and substantive matters – budgeting, planning and general monitoring of the project;
  3. Monitor the expenditures, commitments and balance of funds under the project budget lines, and draft project budget revisions;
  4. Assume overall responsibility for the meeting financial delivery targets set out in the agreed annual work plans, reporting on project funds and related record keeping;
  5. Liaise with project partners to ensure their co-financing contributions are provided within the agreed terms;
  6. Ensure collection of relevant data necessary to monitor progress against indicators specified in the log-frame;
  7. Assume overall responsibility for reporting on project progress vis-à-vis indicators in the log-frame;
  8. Developing a knowledge repository, synthesizing field learning, identification and compilation of good practices
  9. Dissemination of project lessons through appropriate knowledge platforms and for further (action-) research
  10. Assume overall responsibility for timely reporting to the donor on project progress through donor reports, publications, articles, blogs and website updates etc.
  11. Supporting the development of a monitoring system able to capture impact and best practices and advise project strategies
  12. Designing and implementing a strategy for the effective engagement of stakeholders critical to project objectives at all levels (local, state, national, international) and advancing partnerships
  13. Organising events related to stakeholder engagement and policy advocacy and representing the project in conferences, workshops and consultations
  14. Advancing partnerships with other civil society organisations, think-tanks and forums that enhance project impact on policy levels and with regard to Government programmes
  15. Responding to any project-related demands that fall within the ambit of the position

## **Desired Candidate Profile**

Professional Degree at least at Master level in a subject relevant to the development objectives of the project. Fluency in written and spoken English and Hindi is essential.

Professional Experience of at least 15-20 years in development projects, social enterprises or in other contexts comparable to the requirements of the position. In particular experience in:

- Conceptualizing, implementing and/or reporting on development programmes/projects.
  - Multi-stakeholder engagement and policy advocacy at state, national and international levels
  - Action-oriented research and publications
  - Integrated water resources management, community mobilisation, gender
  - Linkages to Government, particularly Panchayati Raj Institutions and Government programmes (such as BRGF, MGNREGA, NBA, IAY, etc.)
  - CSR and fund-raising experience
- Familiarity with the working environment and professional standards of international non-profit organizations
  - Experience in working with NGOs with participatory approaches
  - Computer literacy.

**Candidates with less than required experience will not be considered for this position.**

## **Remuneration**

Remuneration will be based on evaluation of management skills with enormous opportunities for individual career growth.

## **Last Date and address for applications**

Last date of applications is 31<sup>st</sup> April 2016. **All applications should be sent with a covering letters to the Email Address: [hr@jalbhagirathi.org](mailto:hr@jalbhagirathi.org)**

**Candidates who have applied earlier at any position need not apply again.**

## Organizational Profile

Jal Bhagirathi Foundation (JBF) is a ISO 9001:2000 certified NGO headed by H.H. Maharaja Gaj Singh of Jodhpur and Shri Rajendra Singh (Stockholm Water Prize 2015 and Magsaysay award 2001), and is working in 450 villages spread over 5000 kms of the Marwar region in the Thar Desert of Rajasthan.

Jal Bhagirathi Foundation works towards strengthening the capacity of desert communities to manage their scarce water and natural resources through traditional best practices. With active participation from the community JBF acts as a catalyst and facilitator for the construction and restoration of traditional water harvesting structures in the Marwar region.

Common property resources like pasturelands; sacred groves, gravelly lands and cultivable wastelands play an important role in preserving the local bio-diversity. JBF is attempting to empower village level institutions to adopt a pragmatic approach towards development and restoration of common property resources, benefits of which will accrue to the entire village community.

The strategy focuses on capacity building and training of rural community for development and proper management of ecological resources. The Foundation follows a participatory approach and emphasizes on strengthening village level institutions to effectively manage natural resources. Women empowerment is promoted through their participation in project planning, execution and management. Sustenance and effective governance of ecological resources is therefore ensured through participation of stakeholders.

All programs, activities and strategies of the Foundation aim towards one goal: involving, empowering and making the village community self-reliant.

The Foundation has also initiated an action oriented advocacy campaign to further the cause of a clear water sector policy and related reforms. It believes that the voice of the people should be heard before policies are framed for their benefit; from objects of policies, people should become subjects of these policies. For more information about the Foundation, please visit our website at [www.jalbhagirathi.org](http://www.jalbhagirathi.org)

## Contact Details of the Foundation

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Contact Person: Ms. Taruna Tomar

Website: [www.jalbhagirathi.org](http://www.jalbhagirathi.org)